

DEPOSIT TO CONFIRM DATE

A deposit is required to confirm an event. The room rental fee is required to reserve your special event. This fee is non-refundable in the event of cancellation. The Five-Eleven Bar & Grill is always reserved for the private use of club members and is not available for outside events.

A guaranteed number of guests must be confirmed no later than 12:00 p.m. seven days prior to the event. If no guaranteed number is provided, we will prepare for the last confirmed guest count provided. You will be billed for the last guaranteed count or the number of guests in attendance (whichever is greater). All no-shows will be billed.

It is the responsibility of the group holding the event to provide flowers, decorations, entertainment, and any special lighting or sound equipment requirements. Some audio-visual equipment is available through the club; call early to reserve.

Banquet events can be held on Sunday or Monday with Management Approval and additional charges apply.

ALCOHOLIC BEVERAGE SERVICE

Sulphur Springs Country Club possesses a Texas State Liquor License, and therefore the beverage plans included in this packet by TABC are strictly adhered to. Outside alcoholic beverages are not permitted on premise. Consumption of alcoholic beverages on SSCC property by minors is not permitted, and we reserve the right to refuse service to any individual we deem necessary.

SERVICE CHARGES & GRATUITIES

A mandatory service charge of 20% will be added to all special event charges. This is a service charge, not a gratuity, and as such any gratuity paid directly to our service staff will not reduce or eliminate this charge. You may choose to offer gratuities to our staff in addition to this charge at your discretion.

PAYMENT TERMS AND CREDIT

All non-member events must have a copy of their credit card on file with the accounts office. Non-member event contacts are responsible to pay the bill in full prior to the event. The member or sponsored host is responsible to review all charges and sign and itemized invoice the day of the event. All events will be billed sales tax unless a tax-exempt number is provided at the time of the reservation. A copy of tax-exempt status form is required to be in our file.

GOLF OUTING PACKAGE FEES

Private golf events may be held on a Mondays. Weekday events may be held with Management approval. Pricing for all Golfing Events is found on the Tournament Package Menu. The Club has 35 available carts for outings; all additional carts required will be charged the rental fee charged to the Club. Appropriate golfing apparel is required. See our website for questions in regards to proper golf attire.

GENERAL INFORMATION

Sulphur Springs Country Club will provide all food and beverages. Outside food and beverages are not permitted with the exception of specialty cakes and cookies.

We prefer to use round tables of eight (8) guests; however other tables are available at the cost per rental. Tables will be dressed in white skirting, toppers, and under-lays.

We provide white dinner napkins. All other colors will need to be coordinated with a decorator or florist, and information must be provided to the Club in order that those linens be set by the appropriate time. We do not provide chair covers, or center pieces.

Smoking is not permitted inside Sulphur Springs Country Club. Please advise all guests that smoking is not allowed in our building, and receptacles are located outside for disposal of cigarettes and cigars.

A food tasting is available upon request. The food will be provided at a discounted price of 20% off regular menu price. The cost of tasting will be added to the guest bill to be paid the day of the event.

Wedding cakes are subject to a plating charge. All cakes cut by Club staff are subject to a \$1.00 per person cutting and plating fee.

Rice, birdseed, or sparklers are not permitted, may we suggest using rose petals, or bubbles. All items must be used outside of facility only. No items may be tossed in foyer area.

Please limit your invites to personal invitations. There may be no invitations issued to the public through the media.

The maximum capacity of the ballroom is 300 guests.

Political signs are not permitted except inside of your event room.

The club must approve all decorations, and no decorations can be hung from the ceiling, walls, or chandeliers. Only sleeved candles are permitted.

All pricing applies to regular Club operational hours (8:00 a.m. – 12:00 a.m.). Events exceeding the standard operating hours will be charged \$100 per 30 minutes before 8:00 a.m. and \$100 per 30 minutes after 12:00 a.m. All alcoholic beverage service ends at 12:00 am.

	Banquet Facility Rental			Food Minimum
Dinner*	Tue -Thur	Fri-Sat	Sun	Dinner
North Room	\$350	\$850	\$800	\$1000
South Room	\$350	\$850	\$800	\$1000
Grand Ballroom	\$800	\$1500	\$1500	\$2000
Lunch				Lunch
North Room	\$175	\$245	n/a	\$500
South Room	\$245	\$500	n/a	\$750
Grand Ballroom	\$500	\$1000	n/a	\$1000

*Dinner (After 3:00pm)

*INCLUDED WITH FACILITY RENTAL IS TABLES, CHAIRS, WHITE LINENS, CHINA, GLASSWARE, FLATWARE, SERVING DISHES, UTENSILS, SET-UP, CLEAN-UP, ON SITE WEDDING CONSULTATION, FOUR (4) HOURS OF FACILITY USAGE, FREE PARKING. RENTAL FEE DISCOUNTS AVAILABLE TO CLUB MEMBERS.